

# Rutherford County

*Rutherford County Office Building  
289 N. Main Street  
Rutherfordton, NC 28139*



## Meeting Agenda

Tuesday, April 21, 2015

5:30 PM

Rutherford County Airport Authority

**I. Call To Order**

**II. Pledge of Allegiance**

Agenda Approval

**III. Public Comments**

**IV. Consent Agenda**

Minutes of March 17, 2015 Regular Meeting

Attachments: 2015.03.17 Minutes

Minutes of April 6, 2015, Special Meeting

Attachments: 2015.04.06 Special Meeting Minutes

**V. Financial Report**

March Financial Report

Attachments: 2015 March Financial Report

**VIII. New Business**

Hangar Fees

Attachments: Hangar rates 2015.04

Self Serve Fuel Proposals

Attachments: 3 Self Serve Fuel Proposals

Indemnification Agreement

Attachments: INDEMNIFICATION AGREEMENT 2015

**X. Adjourn**



## Agenda Summary Sheet

Rutherford County Office  
Building  
289 N. Main Street  
Rutherfordton, NC 28139

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File #: ID 15-698, Version: 1

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Meeting Date: April 21, 2015

### Agenda Approval

**Summary:**

Agenda presented to the Board for consideration.

**Budget:**

n/a

**Contact Information:**

Brooke Watson  
Secretary to the Airport Authority  
287-6061  
airport@rutherfordcountync.gov

**Recommended Motion:**

Approve Agenda



## Agenda Summary Sheet

Rutherford County Office  
Building  
289 N. Main Street  
Rutherfordton, NC 28139

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File #: ID 15-700, Version: 1

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**Meeting Date: April 21, 2015**

### **Minutes of March 17, 2015 Regular Meeting**

**Summary:**

Minutes of March 17, 2015 Regular Meeting are attached for the Board's consideration.

**Budget:**

n/a

**Contact Information:**

Brooke Watson  
Secretary to the Airport Authority  
287-6061  
airport@rutherfordcountync.gov

**Recommended Motion:**

Approve Minutes



## Rutherford County

Rutherford County Office Building

289 N. Main Street

Rutherfordton, NC 28139

### Meeting Minutes Rutherford County Airport Authority

Tuesday, March 17, 2015

5:30 PM

#### I. Call To Order

Chairman Michael Benfield called the March 17, 2015 meeting of the Rutherford County Airport Authority to order.

**Present:** Chairman Michael Benfield, Vice Chairman Eddie Holland, Alan Toney, Bryan King and Greg Lovelace

**Absent:** None

#### II. Pledge of Allegiance

County Manager Steve Garrison led in the Pledge of Allegiance.

#### A. Agenda Approval

Vice Chairman Eddie Holland moved to approve the agenda and Member Greg Lovelace seconded.

**Ayes:** Chairman Benfield, Vice Chairman Holland, King, Toney and Lovelace

**Noes:** None

#### III. Public Comments

None.

#### IV. Consent Agenda

Member Greg Lovelace moved to approve the Minutes of February 19, 2015 Regular Meeting and Minutes of March 6, 2015 Special Meeting and Member Bryan King seconded.

**Ayes:** Chairman Benfield, Vice Chairman Holland, King, Toney and Lovelace

**Noes:** None

#### V. Financial Report

County Manager Carl Classen reported on the revenues and expenditures through February 2015. There were no questions about the financial report.

#### VI. Airport Operations Report

Operations Manager Randy Patterson reported February fuel sales for Jet A were 2120 gallons and 100LL were 1764.02 gallons. Randy stated that they are working on an identification agreement for property owners to give permission for airport attendants to move their plane for liability purposes and that the SOP and training plan should be available for the April meeting.

Transportation Services Director Kerry Giles stated that she was working with an EDC development client and that he wanted to meet with airport staff in the next few weeks. Kerry presented information about hangar lease rents in surrounding areas and proposed adjusting the current rates to considering airplane sizes.

### **X. Adjourn**

Member Greg Lovelace moved to adjourn and Vice Chairman Eddie Holland seconded.

**Ayes:** Chairman Benfield, Vice Chairman Holland, King, Toney and Lovelace  
**Noes:** None

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Chairman, Airport Authority

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Vice Chairman, Airport Authority

Attest:

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Secretary to the Airport Authority



## Agenda Summary Sheet

Rutherford County Office  
Building  
289 N. Main Street  
Rutherfordton, NC 28139

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File #: ID 15-699, Version: 1

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**Meeting Date: April 21, 2015**

### **Minutes of Special Meeting of April 6, 2015**

**Summary:**

Minutes of the Special Meeting of April 6, 2015 are attached for the Board's consideration.

**Budget:**

n/a

**Contact Information:**

Brooke Watson  
Secretary to the Airport Authority  
287-6061  
airport@rutherfordcountync.gov

**Recommended Motion:**

Approve minutes.



## Rutherford County

Rutherford County Office Building  
289 N. Main Street  
Rutherfordton, NC 28139

### Special Meeting Minutes Monday, April 6, 2015

### Rutherford County Airport Authority

5:00 PM

#### I. Call To Order

Chairman Michael Benfield called the April 6, 2015 special meeting of the Rutherford County Airport Authority to order.

**Present:** Chairman Michael Benfield, Vice Chairman Eddie Holland, Alan Toney, Bryan King and Greg Lovelace

**Absent:** None

#### II. Pledge of Allegiance

Chairman Michael Benfield led in the Pledge of Allegiance.

#### III. Public Comments

None.

#### VIII. New Business

Member Greg Lovelace moved to approve the resolution supporting an act of the general assembly of NC being an act authorizing the Rutherford County Board of Commissioners to terminate and dissolve the Rutherford County Airport Authority and to operate the Rutherford County Airport as a public enterprise and Vice Chairman Eddie Holland seconded.

**Ayes:** Chairman Benfield, Vice Chairman Holland, King, Toney and Lovelace  
**Noes:** None

#### RUTHERFORD AIRPORT AUTHORITY RESOLUTION

**SUPPORTING AN ACT OF THE GENERAL ASSEMBLY OF NORTH CAROLINA  
BEING AN ACT AUTHORIZING THE RUTHERFORD COUNTY BOARD OF COMMISSIONERS TO  
TERMINATE AND DISSOLVE THE RUTHERFORD AIRPORT AUTHORITY AND TO OPERATE THE  
RUTHERFORD COUNTY AIRPORT AS A PUBLIC ENTERPRISE**

**WHEREAS**, the Rutherford County Board of Commissioners seeks the authority, in its discretion to terminate and dissolve the Rutherford Airport Authority established under Chapter 335 of the 1971 Session Laws and amended in Section 10 of Chapter 955 of the 1989 Session Laws, S.L. 2005-105 and S.L. 2013-181; and



**WHEREAS**, in the event the Rutherford County Board of Commissioners terminates and dissolves the Rutherford Airport Authority, the Board seeks to have the authority to transfer all real and personal property and all other assets of the Rutherford Airport Authority, as well as assign all executory contracts to which the Rutherford Airport Authority is a party; and

**WHEREAS**, in the event the Rutherford County Board of Commissioners terminates and dissolves the Rutherford Airport Authority, it seeks the authority to operate the Rutherford County Airport as the Board deems best in its discretion, including as a public enterprise under G.S. 153A-274.

**NOW, THEREFORE, BE IT RESOLVED** that the Rutherford Airport Authority hereby supports the Rutherford County Board of Commissioners' request for the introduction of Special Local Legislation and subsequent enactment by the General Assembly of North Carolina of the Bill to be entitled An Act Authorizing the Rutherford County Board of Commissioners to Terminate and Dissolve the Rutherford Airport Authority and to Operate the Rutherford County Airport as a Public Enterprise.

Adopted this the 6<sup>th</sup> day of April, 2015.

### **X. Adjourn**

Member Greg Lovelace moved to adjourn and Vice Chairman Eddie Holland seconded.

**Ayes:** Chairman Benfield, Vice Chairman Holland, King, Toney and Lovelace  
**Noes:** None

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Chairman, Airport Authority

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Vice Chairman, Airport Authority

Attest:

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Secretary to the Airport Authority



## Agenda Summary Sheet

Rutherford County Office  
Building  
289 N. Main Street  
Rutherfordton, NC 28139

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File #: ID 15-701, Version: 1

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**Meeting Date: April 21, 2015**

### **March Financial Report**

**Summary:**

The financial report presented to the Board for review.

**Budget:**

n/a

**Contact Information:**

Steve Garrison  
County Manager  
287-6060

**Recommended Motion:**

Information only.

Account Number	Account Description	Asended Budget	Activity Period 03/01/2015 to 03/31/2015	Fiscal Year to Date 07/01/2014 to 03/31/2015	Encumbrances	Available Budget	% Used
13-4453-410-01-000	AIRPORT FUEL SALES	420,000.00	-19,934.49	-280,023.93	0.00	139,976.07	66.67
13-4453-800-00-000	AIRPORT MISCELLANEOUS REVENUES	0.00	0.00	-55.00	0.00	-55.00	0.00
AIRPORT		420,000.00	-19,934.49	-280,078.93	0.00	139,921.07	66.69
13-3834-800-01-000	RENTS-AIRPORT	18,400.00	-1,313.75	-18,353.75	0.00	46.25	99.75
MISCELLANEOUS REVENUE RENTS		18,400.00	-1,313.75	-18,353.75	0.00	46.25	99.75
13-3980-980-10-000	CONTRIBUTION FROM GENERAL FUND	80,374.00	0.00	0.00	0.00	80,374.00	0.00
TRANSFERS FROM OTHER FUNDS		80,374.00	0.00	0.00	0.00	80,374.00	0.00
Total Revenue		518,774.00	-21,248.24	-298,432.68	0.00	220,341.32	57.53
13-4101-181-00-000	F I C A	0.00	0.00	0.00	0.00	0.00	0.00
13-4101-181-01-000	MEDICARE FICA 1.45%	0.00	0.00	0.00	0.00	0.00	0.00
13-4101-182-00-000	RETIREMENT EMPLOYER	0.00	0.00	0.00	0.00	0.00	0.00
13-4101-182-01-000	401K EMPLOYER	0.00	0.00	0.00	0.00	0.00	0.00
13-4101-183-01-000	LIFE & DISABILITY INS EMPLOYER	0.00	4.64	-2.20	0.00	2.20	0.00
13-4101-189-01-000	CAFETERIA ADMINISTRATIVE FEES	0.00	10.38	352.64	0.00	-352.64	0.00
13-4101-298-01-000	STATE SALES TAX 4.5%	0.00	3.23	157.53	0.00	-157.53	0.00
13-4101-298-03-000	COUNTY SALES TAX 2% & 2.5%	0.00	18.25	507.47	0.00	-507.47	0.00
CLEARING ACCOUNTS		0.00	18.25	507.47	0.00	-507.47	0.00
13-4530-121-00-000	AIRPORT SALARIES REGULAR	38,783.00	2,933.20	31,266.28	0.00	7,516.72	80.62
13-4530-122-00-000	AIRPORT SALARIES OVERTIME	0.00	0.00	708.56	0.00	-708.56	0.00
13-4530-126-00-000	SALARIES TEMPORARY PART-TIME	28,834.00	1,492.19	20,278.45	0.00	8,555.55	70.33
13-4530-181-00-000	F I C A	4,219.00	231.60	2,960.97	0.00	1,258.03	70.18
13-4530-181-01-000	MEDICARE FICA	986.00	54.16	692.48	0.00	293.52	70.23
13-4530-182-00-000	RETIREMENT	4,980.00	514.47	5,476.69	0.00	-496.69	109.97
13-4530-182-01-000	NC RETIREMENT 401K	1,260.00	95.27	908.46	0.00	351.54	72.10
13-4530-183-00-000	HEALTH AND LIFE INSURANCE	6,461.00	52.07	3,739.16	0.00	2,721.84	57.87
13-4530-183-01-000	EMPLOYEE EVALUATIONS	100.00	0.00	0.00	0.00	100.00	0.00
13-4530-186-00-000	WORKERS COMPENSATION	1,677.00	0.00	3,816.00	0.00	-2,139.00	22.55
13-4530-189-01-000	OTHER FRINGE BENEFITS	0.00	0.50	4.09	0.00	-4.09	0.00
13-4530-192-00-000	PROFESSIONAL SERVICES LEGAL	9,000.00	600.00	17,062.01	0.00	-8,062.01	189.58
13-4530-192-01-000	PROFESSIONAL SERVICES OTHER	0.00	0.00	4,310.00	0.00	-4,310.00	0.00
13-4530-199-00-000	PETTY CASH OVER/SHORT	0.00	0.00	91.26	0.00	-91.26	0.00
13-4530-281-01-000	AV FUEL PURCHASES	350,000.00	34,662.47	239,756.08	0.00	110,243.92	68.50
13-4530-280-00-000	OFFICE SUPPLIES	1,500.00	39.98	1,172.99	0.00	327.01	78.20
13-4530-260-00-000	SUPPLIES	2,000.00	366.68	1,166.70	0.00	813.30	59.34
13-4530-299-00-000	PUBLIC RELATIONS	500.00	15.69	15.69	0.00	484.31	3.14
13-4530-311-00-000	TRAVEL/EXPENSE REIMBURSEMENT	300.00	659.95	915.59	0.00	-615.59	305.20
13-4530-321-00-000	TELEPHONE	1,800.00	191.66	2,120.80	0.00	-320.80	117.82
13-4530-325-00-000	POSTAGE	75.00	0.00	45.88	0.00	29.12	61.17
13-4530-331-00-000	UTILITIES SEWER WATER ELECTRIC	7,500.00	638.69	6,162.03	0.00	1,337.97	82.16
13-4530-351-00-000	REPAIRS & MAINT AIRPORT	11,000.00	91.17	7,731.75	0.00	3,002.27	72.71
13-4530-352-00-000	MAINTENANCE TO EQUIPMENT	8,000.00	0.00	3,945.31	0.00	4,054.69	80.81
13-4530-353-00-000	MAINTENANCE TO VEHICLES	1,000.00	0.00	1,799.48	0.00	-799.48	179.95
13-4530-370-00-000	ADVERTISING	500.00	127.60	553.37	0.00	-53.37	110.67
13-4530-440-00-000	SERVICE & MAINTENANCE CONTRACTS	30,000.00	2,225.60	19,100.00	0.00	2,000.00	93.33
13-4530-451-00-000	PERPROPERTY/OPERATIONS INSURANCE	7,940.00	0.00	4,211.00	0.00	3,738.00	52.98
13-4530-491-00-000	DOES & SUBSCRIPTION	350.00	0.00	470.50	0.00	-120.50	134.43
AIRPORT		518,774.00	45,463.35	380,501.58	11,685.59	126,586.83	75.60
Total Expense		518,774.00	45,481.60	381,009.05	11,685.59	126,079.36	75.70
Airport Fund		0.00	24,233.36	82,576.37	11,685.59	94,261.96	66.61

## Brooke Watson

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**From:** Steve Garrison  
**Sent:** Tuesday, April 21, 2015 4:13 PM  
**To:** Alan Toney; Bryan King; Eddie Holland; Greg Lovelace; Michael Benfield  
**Cc:** 'Beth Miller'; Paula Roach; Randy Patterson; Brooke Watson  
**Subject:** FW: Airport Budget Request  
**Attachments:** 20150421\_153141.pdf

Airport Authority Chairman Benfield and Commissioners,

It occurred to Paula and I this afternoon that we probably should have presented the Airport proposed budget for FY2016 to you this afternoon for consideration prior to presenting to the Commissioners the overall county proposed budget in May. With your permission, we will include the proposed budget with explanation as an FYI and to seek any initial feedback you may have or field any questions you may have this afternoon. We will present the budget again during your May meeting for your endorsement prior to the Commissioners approving the County budget in June.

Please advise if you have any questions. Thanks,



Steve Garrison, County Manager  
Rutherford County Government  
289 N. Main St.  
Rutherfordton, NC 28139  
Office #: (828) 287-6060  
[Visit the Rutherford County website](#)  
[Visit our Economic Development website](#)  
[Visit our Rutherford County Tourism website](#)



Pursuant to North Carolina General Statutes, Chapter 132, et.seq., this electronic mail message and any attachment hereto, as well as any electronic mail message(s) that may be sent in response to it may be considered public record and as such are subject to requests for review.

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**From:** Paula Roach  
**Sent:** Tuesday, April 21, 2015 4:06 PM  
**To:** Steve Garrison  
**Cc:** Randy Patterson; Airport Mailbox; Raeann Turner; Hazel Haynes  
**Subject:** Airport Budget Request

Attached is a copy of the FY15-16 Airport Budget Request as compiled by Staff. Variances from the current year budget include Reclassification of the Operations Manager for the additional managerial responsibilities that have been assigned since he was hired earlier this year. The request also includes converting a part-time position for an Operations Technician. This position will help relieve some of the daily task the HR support staff has been doing such as bank

deposits and running errands and provide stability since it has been difficult retaining quality staff in a part-time capacity. Total Salary/Benefits increase is \$20,633 over the current year amended budget. A new charge Indirect Costs to the General Fund has been added to cover support services provided by Human Resources, Finance and Information Technology. Other line items such as legal and repairs/maintenance to the airport have been increased to address maintenance issues identified by the Operations Manager. This Budget as Requested results in a \$113,496 Contribution from the General Fund vs. \$80,374 in the current year original budget.

Thanks,

*Paula Roach*  
Finance Director  
Rutherford County, NC  
828.287.6348  
828.287.6210 fax

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Pursuant to North Carolina General Statutes, Chapter 132,et.seq., this electronic mail message and any attachment hereto, as well as any electronic mail message(s) that may be sent in response to it may be considered public record and as such are subject to requests for review.

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Pursuant to North Carolina General Statutes, Chapter 132,et.seq., this electronic mail message and any attachment hereto, as well as any electronic mail message(s) that may be sent in response to it may be considered public record and as such are subject to requests for review.

RUTHERFORD COUNTY  
FY2015-2016 DEPT BUDGET REQUEST  
Report dates 07/01/2014 - thru - 06/30/2015

ACCOUNT #	ACCOUNT DESCRIPTION	ACTUAL 07/01/2013 TO 06/30/2014	ORIGINAL BUDGET 07/01/2014 TO 06/30/2015	Amended Budget AS OF 03/31/2015	ACTUAL FYTD AS OF 03/31/2015	Estimated 07/01/2014 to 06/30/2015	BUDGET REQUEST 07/01/2015 TO 06/30/2016
13-3453-410-01-000	AIRPORT FUEL SALES	-385,821.98	350,000.00	420,000.00	-280,023.93	350,000.00	375,000.00
13-3453-800-00-000	AIRPORT MISCELLANEOUS REVENUE	-185.00	0.00	0.00	-55.00	0.00	0.00
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AIRPORT		-386,006.98	350,000.00	420,000.00	-280,078.93	350,000.00	375,000.00

RUTHERFORD COUNTY  
FY2015-2016 DEPT BUDGET REQUEST  
Report dates 07/01/2014 - thru - 06/30/2015

ACCOUNT #	ACCOUNT DESCRIPTION	ACTUAL 07/01/2013 TO 06/30/2014	ORIGINAL BUDGET 07/01/2014 TO 06/30/2015	Amended Budget AS OF 03/31/2015	ACTUAL FYTD AS OF 03/31/2015	Estimated 07/01/2014 to 06/30/2015	BUDGET REQUEST 07/01/2015 TO 06/30/2016
13-3834-800-01-000	RENTS-AIRPORT	-30,381.39	18,400.00	18,400.00	-18,353.75	22,500.00	28,000.00
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	MISCELLANEOUS REVENUE RENTS	-30,381.39	18,400.00	18,400.00	-18,353.75	22,500.00	28,000.00

RUTHERFORD COUNTY  
FY2015-2016 DEPT BUDGET REQUEST  
Report dates 07/01/2014 - thru - 06/30/2015

ACCOUNT #	ACCOUNT DESCRIPTION	ACTUAL 07/01/2013 TO 06/30/2014	ORIGINAL BUDGET 07/01/2014 TO 06/30/2015	Amended Budget AS OF 03/31/2015	ACTUAL FYTD AS OF 03/31/2015	Estimated 07/01/2014 to 06/30/2015	BUDGET REQUEST 07/01/2015 TO 06/30/2016
13-3980-980-10-000	CONTRIBUTION FROM GENERAL FU	-128,006.66	80,374.00	80,374.00	0.00	0.00	113,496.00
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	TRANSFERS FROM OTHER FUNDS	-128,006.66	80,374.00	80,374.00	0.00	0.00	113,496.00



RUTHERFORD COUNTY  
FY2015-2016 DEPT BUDGET REQUEST  
Report dates 07/01/2014 - thru - 06/30/2015

ACCOUNT #	ACCOUNT DESCRIPTION	ACTUAL 07/01/2013 TO 06/30/2014	ORIGINAL BUDGET 07/01/2014 TO 06/30/2015	Amended Budget AS OF 03/31/2015	ACTUAL FYTD AS OF 03/31/2015	Estimated 07/01/2014 to 06/30/2015	BUDGET REQUEST 07/01/2015 TO 06/30/2016
TOTAL Revenue		-544,395.03	448,774.00	518,774.00	-298,432.68	372,500.00	516,496.00
13-4101-181-00-000	F I C A	0.00	0.00	0.00	0.00	0.00	0.00
13-4101-181-01-000	MEDICARE FICA 1.45%	0.00	0.00	0.00	0.00	0.00	0.00
13-4101-182-00-000	RETIREMENT EMPLOYER	0.00	0.00	0.00	0.00	0.00	0.00
13-4101-182-01-000	401K EMPLOYER	0.00	0.00	0.00	0.00	0.00	0.00
13-4101-183-01-000	LIFE & DISABILITY INS EMPLOY	0.00	0.00	0.00	-2.20	0.00	0.00
13-4101-189-01-000	CAFETERIA ADMINISTRATIVE FEE	0.00	0.00	0.00	-0.50	0.00	0.00
13-4101-297-00-000	DEPRECIATION EXPENSE	151,183.85	0.00	0.00	0.00	0.00	0.00
13-4101-298-01-000	STATE SALES TAX 4.5%	0.00	0.00	0.00	352.64	0.00	0.00
13-4101-298-03-000	COUNTY SALES TAX 2% & 2.5%	0.00	0.00	0.00	157.53	0.00	0.00
CLEARING ACCOUNTS		151,183.85	0.00	0.00	507.47	0.00	0.00

RUTHERFORD COUNTY  
FY2015-2016 DEPT BUDGET REQUEST  
Report dates 07/01/2014 - thru - 06/30/2015

ACCOUNT #	ACCOUNT DESCRIPTION	ACTUAL 07/01/2013 TO 06/30/2014	ORIGINAL BUDGET 07/01/2014 TO 06/30/2015	Amended Budget AS OF 03/31/2015	ACTUAL FYTD AS OF 03/31/2015	Estimated 07/01/2014 to 06/30/2015	BUDGET REQUEST 07/01/2015 TO 06/30/2016
13-4530-121-00-000	AIRPORT SALARIES REGULAR	35,360.49	38,783.00	38,783.00	31,266.28	39,790.00	67,103.00
13-4530-122-00-000	AIRPORT SALARIES OVERTIME	846.16	0.00	0.00	708.56	725.00	0.00
13-4530-126-00-000	SALARIES TEMPORARY PART-TIME	35,168.34	24,189.00	28,834.00	20,278.45	25,288.00	10,463.00
13-4530-181-00-000	F I C A	3,528.82	3,931.00	4,219.00	2,960.97	4,035.00	4,809.00
13-4530-181-01-000	MEDICARE FICA	825.09	919.00	986.00	692.48	944.00	1,125.00
13-4530-182-00-000	RETIREMENT	3,393.92	4,980.00	4,980.00	5,476.69	4,998.00	8,683.00
13-4530-182-01-000	NC RETIREMENT 401K	884.50	1,260.00	1,260.00	908.46	1,293.00	2,181.00
13-4530-183-00-000	HEALTH AND LIFE INSURANCE	4,353.51	6,461.00	6,461.00	3,739.16	5,267.00	11,792.00
13-4530-183-01-000	EMPLOYEE EVALUATIONS	90.00	100.00	100.00	0.00	50.00	100.00
13-4530-186-00-000	WORKMENS COMPENSATION	1,677.00	1,677.00	1,677.00	3,816.00	3,816.00	3,816.00
13-4530-189-01-000	OTHER FRINGE BENEFITS	1.00	0.00	0.00	4.09	5.00	0.00
13-4530-192-00-000	PROFESSIONAL SERVICES LEGAL	37,151.56	9,000.00	9,000.00	17,062.01	23,100.00	15,000.00
13-4530-192-01-000	PROFESSIONAL SERVICES OTHER	9,675.00	0.00	0.00	4,310.00	4,310.00	0.00
13-4530-199-00-000	PETTY CASH OVER/SHORT	0.00	0.00	0.00	91.26	92.00	0.00
13-4530-251-01-000	AV FUEL PURCHASES	352,336.09	300,000.00	350,000.00	239,756.08	300,000.00	300,000.00
13-4530-260-00-000	OFFICE SUPPLIES	1,545.03	1,500.00	1,500.00	1,172.99	1,500.00	1,500.00
13-4530-260-02-000	SUPPLIES	1,494.43	2,000.00	2,000.00	1,186.70	1,700.00	2,000.00
13-4530-299-00-000	PUBLIC RELATIONS	0.00	500.00	500.00	15.69	50.00	500.00
13-4530-311-00-000	TRAVEL/EXPENSE REIMBURSEMENT	475.91	300.00	300.00	915.59	916.00	800.00
13-4530-321-00-000	TELEPHONE	2,661.17	1,800.00	1,800.00	2,120.80	2,280.00	2,300.00
13-4530-325-00-000	POSTAGE	23.54	75.00	75.00	45.88	75.00	75.00

RUTHERFORD COUNTY  
FY2015-2016 DEPT BUDGET REQUEST  
Report dates 07/01/2014 - thru - 06/30/2015

ACCOUNT #	ACCOUNT DESCRIPTION	ACTUAL 07/01/2013 TO 06/30/2014	ORIGINAL BUDGET 07/01/2014 TO 06/30/2015	Amended Budget AS OF 03/31/2015	ACTUAL FYTD AS OF 03/31/2015	Estimated 07/01/2014 to 06/30/2015	BUDGET REQUEST 07/01/2015 TO 06/30/2016
13-4530-331-00-000	UTILITIES SEWER WATER ELECTR	8,647.60	7,500.00	7,500.00	6,162.03	8,267.00	8,000.00
13-4530-351-00-000	REPAIRS & MAINT AIRPORT	11,952.84	0.00	11,000.00	7,731.75	11,000.00	15,000.00
13-4530-352-00-000	MAINTENANCE TO EQUIPMENT	259.66	5,000.00	8,000.00	6,464.92	5,000.00	7,000.00
13-4530-353-00-000	MAINTENANCE TO VEHICLES	934.37	1,000.00	1,000.00	1,799.48	2,000.00	1,000.00
13-4530-370-00-000	ADVERTISING	0.00	500.00	500.00	553.37	600.00	800.00
13-4530-440-00-000	SERVICE & MAINTENANCE CONTRA	26,700.00	29,000.00	30,000.00	28,000.00	30,000.00	34,000.00
13-4530-451-00-000	PEROPERTY/OPERATIONS INSURAN	4,211.00	7,949.00	7,949.00	4,211.00	4,211.00	7,949.00
13-4530-452-00-000	INSURANCE-LIABILITY BOARD ME	0.00	0.00	0.00	0.00	0.00	0.00
13-4530-491-00-000	DUES & SUBSCRIPTION	198.00	350.00	350.00	470.50	500.00	500.00
13-4530-980-00-000	GENERAL FUND INDIRECT COSTS	0.00	0.00	0.00	0.00	0.00	10,000.00
AIRPORT		544,395.03	448,774.00	518,774.00	391,921.19	481,812.00	516,496.00



## Agenda Summary Sheet

Rutherford County Office  
Building  
289 N. Main Street  
Rutherfordton, NC 28139

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File #: ID 15-702, Version: 1

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Meeting Date: April 21, 2015

### Hangar Fees

**Summary:**

Hangar fees presented to the Board for consideration.

**Budget:**

n/a

**Contact Information:**

Randy Patterson  
Operations Manager  
randy.patterson@rutherfordcountync.gov

**Recommended Motion:**

Approve hangar fees.

## Brooke Watson

---

**From:** Randy Patterson  
**Sent:** Wednesday, April 15, 2015 10:25 AM  
**To:** Brooke Watson  
**Cc:** Kerry Giles; Michael Benfield; Mickey Cochran; Steve Garrison; Beth Miller  
**Subject:** Monthly Hanger Lease Rates and Ramp Tie Down Rates for the Rutherford County Airport

Brooke,

Below is the proposed monthly hanger and ramp tie down fees as discussed yesterday.

Category 1 Aircraft (Wingspan > 49')	\$200.00
Category 2 Aircraft (Wingspan 49' - 79')	\$300.00
Category 3 Aircraft (Wingspan 79' - 118')	\$500.00

Transient Hanger Space (any category; per day)	\$20.00 per night up to \$400.00
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Ramp Tie Down (any category)	\$25.00 per month
Transient: first 7 days free: then	\$25.00 for a month

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Pursuant to North Carolina General Statutes, Chapter 132, et seq., this electronic mail message and any attachment hereto, as well as any electronic mail message(s) that may be sent in response to it may be considered public record and as such are subject to requests for review.



## Agenda Summary Sheet

Rutherford County Office  
Building  
289 N. Main Street  
Rutherfordton, NC 28139

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File #: ID 15-703, Version: 1

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**Meeting Date: April 21, 2015**

### **Self Serve Fuel Proposals**

**Summary:**

Self Serve Fuel Proposals presented to the Board for consideration.

**Budget:**

n/a

**Contact Information:**

Randy Patterson  
Operations Manager  
randy.patterson@rutherfordcountync.gov

**Recommended Motion:**

Approve a proposal.



**Petroleum  
Recovery  
Services**

Marty Thomas  
3659 South Plank Road  
Sanford, NC 27332

843.225.1PRS (1777) phone  
843.377.0412 fax  
919-842-0137 cell  
marty@PetroleumRecoveryServices.com  
www.petroleumrecoveryservices.com

April 15, 2015

Mr. Randy Patterson  
Rutherford Co. Airport Authority  
622 Airport Road  
Rutherfordton, NC 28139

**RE: Upgrades on fueling system**

Mr. Patterson:

We appreciate the opportunity to provide Rutherford County Airport Authority (RCAA) the following scope of work and cost proposal for the upgrades on the fueling system located at your facility in Rutherfordton, NC. This proposal is to address regulatory issues on the fueling system to ensure compliance. Per request, each option to address necessary upgrades is separated with separate cost and scope of work.

**Scope of Work 1:**

The following is the proposed scope of work and material for the upgrades to the existing AV gas system. This phase and its cost can be eliminated if the new AV gas system option is chosen (SOW 4):

- Remove AV gas hose and nozzle from the hose reel and set aside for re-use
- Unhook hose reel from existing AV gas meter and dispose of properly
- Install a new electronic hose reel
- Remove outlet piping from meter and take off filter housing
- Install nipple and elbow to extend the filter housing up for access to drain on bottom
- Re-install filter housing and pipe in from outlet of filter housing with stainless steel over to the new hose reel
- Re-install hose and nozzle on new hose reel
- Drive ground rod beside hose reel and connect ground wire
- Purge line and test operation
- *Note: quote based on using all stainless pipe fittings, re-using existing rewind switch on the hose reel, re-using existing meter and filter, and re-using hose and nozzle*

## **Cost Proposal 1:**

PRS will provide the services herein at the following rates:

- Total project as stated in the above scope of work including: all labor, materials, and other associated cost to complete this project:

**\$13,140.96**

## **Scope of Work 2:**

The following is the proposed scope of work and materials for the upgrade to the two existing ASTs (Jet A and AV Gas) to install the needed regular ball valves and emergency valves to both tanks. This phase will need to be completed if the total system upgrade option is chosen (SOW 4):

- Remove existing flanged ball valves on the Jet A tank (1 inlet, 1 outlet)
- Remove flanged nipple on the outlet line and install new fire valve and ball valve
- Remove flanged nipple on the inlet line and install new fire valve and ball valve (inlet line will need to be disconnected at first joint and removed, line will need to be shortened so the new ball valve and fire can be installed)
- Purge lines and confirm no leaks
- Drill hole in Jet A tank saddle and AV gas tank saddle and connect grounding lugs and wire
- Drive two grounding rods down outside of the tank containment wall and connect ground wire from each tank.
- *Note: quote based on using all flanged connections attached to stainless pipe, having a certified welder make all weld connections, and on the tank being empty or below tank opening before our arrival. Tank must be refilled after work is complete to check for leaks*

## **Cost Proposal 2:**

PRS will provide the services herein at the following rates:

- Total project as stated in the above scope of work including: all labor, materials, and other associated cost to complete this project:

**\$16,851.46**

## **Scope of Work 3:**

The following is the propose scope of work and materials for the upgrades to the existing Jet A system to install the Air Eliminator. This phase will need to be completed if the total system upgrade option is chosen (SOW 4):

- Remove 3/4" ball valve on the filter vessel of the Jet A pump
- Install a Tee with an Air Eliminator and a Pressure relief valve
- Install a vent line from the pressure relief valve and tee into vent line directly behind cabinet
- Remove Jet A meter and set aside for re-use
- Install Air Eliminator in line that supplies meter



- Re-install meter and test operation
- *Note: quote based on all fittings and piping being stainless steel*

### **Cost Proposal 3:**

PRS will provide the services herein at the following rates:

- Total project as stated in the above scope of work including: all labor, materials, and other associated cost to complete this project:

**\$10,972.15**

### **Scope of Work 4:**

The following is the proposed scope of work and materials for the install of the new AV gas system near the existing Jet A system. Install new card reader system to both the AV gas and Jet A systems. This phase, if chosen, will need to be completed in conjunction with the scope of work from SOW 2 and SOW3.

- Grade and form for 6' X 8' X 6" concrete pad at area designated for new AV Gas dispenser then pour concrete
- Grade, form, and pour 3'X3'X6" concrete pad for card terminal
- Excavate around existing AV gas transition sump and trench from the sump to the concrete pad
- Excavated trench from card terminal island to the AV Gas unit and from card terminal to Jet A unit for electrical conduit (approx.. 25' from each unit with card terminal set in the middle)
- Install four 3/4" conduits between concrete pad and building and mount junction box on outside of building wall. Entry will be made through wall and run overhead in basement ceiling.
- One conduit dedicated for phone line only going to card terminal
- One conduit for Card Terminal
- One conduit for AV Gas unit
- One conduit will be a spare
- Unhook existing AV Gas line inside the sump and terminate line going to the existing AV Gas dispenser
- Remove existing sump and dispose of properly
- Remove existing sump and old AV Gas equipment near the hanger and dispose of properly
- Install new ground level transition sump at the location of the old one
- Install transition sump beside the concrete pad
- Install product piping between sumps
- Set AV Gas dispensing unit on concrete pad
- Make connection from transition sump to dispensing unit
- Set QT Technologies card terminal

- Install pulser on existing Jet LC Meter
- Pull in all electrical and communications wire for QT terminal and pump
- Start-up, purge, and calibrate new AV Gas unit
- *Note: quote based on using all flanged connections attached to stainless pipe and having a certified welder making all weld connections*

#### **Cost Proposal 4:**

PRS will provide the services herein at the following rates:

- Total project as stated in the above scope of work including: all labor, materials, and other associated cost to complete this project:

**\$144,878.32**

***Total cost for full upgrade to include SOW2, SOW3, and SOW4: \$172,701.93***

#### **Assumptions:**

PRS and contractors have made the following assumptions in developing this proposal:

- Prices presented herein are valid for 30 days from the date of this proposal.
- Payment terms are net 30 days upon receipt of invoice.
- Payment not made by due date will be subject to 1.5% monthly late fee.
- Any delays on site not caused by PRS or its contractors will be charged at a standard time and material rate.
- Rates are based upon performing work during normal business hours, Monday-Friday, and on non-holiday weekdays.
- Work is to be performed in accordance with any and all specifications that may be referenced/noted above. Any deviation from these specifications will be executed only upon receipt of written change order and may result in additional charges.
- RCAA will be responsible for locating all underground utilities prior to PRS and its contractors mobilizing.
- PRS and its contractor will not be responsible for any unidentified utility damage or any loss that may be incurred from utility damage or interruption.
- All debris generated during this project will be removed from the site by PRS and its contractors.
- PRS will retain salvage rights for all scrap metal/piping and equipment removed during this project.

We appreciate the opportunity to provide this proposal to Rutherford County Airport Authority. To authorize its performance, please execute the "Proposal Acceptance" below and return to my attention via fax at (919)775-3515 or via email. If you have any questions or require additional information, please contact me at (919)842-0137. Thank you for considering Petroleum Recovery Services, LLC to assist with this tank cleaning/tank upgrade project.

Sincerely,

Marty Thomas  
Senior Project Manager

**Proposal Acceptance:**

The above prices and conditions are satisfactory and are hereby accepted. PRS is authorized to perform the work as proposed. The person signing below is doing so as a duly authorized representative of Rutherford County Airport Authority.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

PO Number: \_\_\_\_\_

***This proposal when executed represents a legal and binding contract.***

Member: Alabama Society for Healthcare Engineers • Florida Healthcare Engineering Association  
Georgia Society for Healthcare Engineers • Mississippi Hospital Association • National Fire Protection Association  
North Carolina Hospital Engineers Association • South Carolina Society of Hospital Engineers  
Water Environment Federations of AL, FL, GA, KY, MS, NC, SC, TN, VA

*...Setting Standards for the Industry*

February 7, 2015



Randy Patterson  
Airport Operations Manager  
Rutherford County Airport  
622 Airport Road  
Rutherfordton, NC 28139

World Fuel Services, Inc.  
3000 Bayport Drive, Suite 470  
Tampa, Florida 33607  
Tel 800-544-3835

RE: Self-Serve Dispensers & Automated Card Reader

Randy:

For your review, I am providing you a quote for the Avgas and Jet dispenser skids and automated self-serve card reader:

Description	Unit Price
<b>Avgas 100LL and Jet Dispensers for Self-Serve</b> - Pumping platforms with two (2) new M-7 meter/retail registers for Avgas and Jet with 100:1 pulsars for automated credit card terminal below, two (2) new motorized rewind aircraft hose reels for Avgas and Jet, one (1) new 609 filter vessel assembly for Avgas, one (1) 1" x 75' aircraft hose for Avgas, one (1) 1 1/4" x 75' aircraft hose for Jet, one (1) OPW 295SA Jet nozzle, one (1) OPW 295SA Avgas nozzle, approximately 40' - 60' 2" stainless steel piping and valves, piped to existing Avgas tank, includes piping, valves, pipe stands and labor, four (4) PVC/concrete bollards, 15-20 GPM for over-wing fueling, electrical conduit & wiring, concrete work, start/stop box & controls, fabricate and installation, parts, materials, labor, and travel expenses. FOB Rutherfordton NC	<b>\$29,300</b>
<b>FuelMaster FMU-2500 Plus Credit Card Reader/Control Unit</b> - Installation of the equipment and the software and training personnel on the use of the software and system. Card Reader/Control Unit will be installed to work with both the Avgas and Jet A dispensers. Airport would be responsible for providing and paying for installation of a telephone line to the card reader terminal.	<b>\$11,900</b>
<b>Option: FuelMaster Large Remote Display &amp; Installation - Add</b>	<b>\$2,300</b>
<b>Total (includes Large Remote Display)</b>	<b>\$43,500</b>

Notes: Equipment to be completely assembled, pre-wired, pressure tested and finished painted one color with all required labels and decals by contractor. Contractor will set and install

Avgas dispenser skid on site, pipe to the existing tank and submersible pump, and install card reader unit and put into service and train on operations once the tank and pumping system are set with final electrical connection by contractor with electrical power and service to the site provided by buyer. It is recommended that buyer contact local fire marshal and environmental agencies for approval before ordering. Price includes all work noted above. Prices do not include any SPCC plans, permits, engineered or stamped drawings, telephone line for card reader, transport containment requirement per state codes if applicable, or any applicable sales or excise taxes.

#### FuelMaster FMU-2500 Plus Credit Card Reader/Control Unit

The Aviation Automated Fueling Terminal System ("System") will consist of delivery and installation of an automated aviation fuel terminal specifically designed for retail aviation fueling. The system will provide for 24-hour operation of credit card and/or proprietary card acceptance and fuel dispensing. The automated fueling terminal shall comprise:

1. 24 MHz AMD 16bit processor with 1 MB random access memory & 1MB non-volatile & flash memory. This provides storage for over 100 transactions. Data will be retained in excess of one year in the event of a power loss.
2. An internal modem allowing the terminal to call for authorization of transactions before fuel is dispensed. The modem uses a single voice grade dial-up telephone line. Additionally the modem will allow for remote communication with a PC at a location designated by the airport.
3. Display must be four line with 40 characters per line LCD display. Display must be able to show detailed operating instructions or any other messaging determined by the airport.
4. The dual keypads must be durable membrane-style, with one for numeric entries and the other being an advanced keypad with special function keys. Advanced keypad must allow for selection of fuel type by using color-coded keys. This ensures that the customer receives only the fuel grade requested and eliminates errors often associated with selecting fuel by pump number.
5. Thermal receipt printer that prints 40 column receipts which contain all the pertinent information including date, time, amount, gallons, fuel type, customer name and total amount of sale.
6. Card reader must be easy to use insert style card reader that captures ANSI track one & track two data. Must provide the ability to read and capture the customer's name as well as the account number.
7. Power requirements: 110 VAC 60 Hz, 200 Watts
8. Controlling up to 4 fuel hoses.



#### Software

Fuel management software enables the fueling terminal to accept all major credit cards, bank debit cards, proprietary cards and all oil company cards used in general aviation. The airport's oil company brand determines what oil company cards the terminal accepts. Additionally the software has the

following inventory control and transaction management features:

- Remote sales retrieval
- Account management
- Invoicing
- Account detail
- Easy tail number entry
- Grounding verification
- Grounding reel sensor interface
- Basic discounting
- Discounting by card type
- Pin number access
- On-screen messaging
- On-screen fuel safety training
- Fuel type blocking
- Customer defined authorization levels
- Access schedules
- Basic tax tables
- Inventory management
- Purchases
- Sales activity
- Sales summary
- Transaction detail
- Remote sales retrieve
- Auto retrieve schedules
- Optional tank monitor interface
- Optional accounting gateway software
- Optional console software
- Optional gateway software to FBO Manager

#### Business Development Funds

World Fuel Services is prepared to make available financing and funding options to assist you in supporting and expanding your business and operational efficiencies by providing **Business Development Funds** at the beginning of the term of a 5-year supply agreement. Below are the two (2) options to consider:

#### Option 1: Lease Financing & Fuel Flowage Fee

Description	Amount
<b>Total: Self-Serve Project</b>	<b>\$43,500</b>
Monthly lease payments are based on a 60-month term with a purchase option of \$1 at the end of the term.	\$840

<b>Option:</b> Estimated Fuel Flowage Fee (per Gallon) based on the 100,000 gallons of aviation fuels (Avgas 100LL & Jet) ordered during the last 12 months. Fuel Flowage Fee can be factored into the fuel price or can be listed as a separate line item on fuel invoice for accounting and auditing purposes and reconciled quarterly to cover the monthly lease expense of \$840 plus applicable taxes. In the event the fuel flowage fee revenue produces an excess or shortage, please see note below.	\$0.10
--	--------

**Notes:**

**EXCESS FUEL FLOWAGE FEES COLLECTED** - In the event that the Fuel Flowage Fees invoiced in a month exceed the Payment due in that month, then supplier shall retain that excess (the "Excess Fuel Flowage Fees") towards future Payments.

**SHORTAGE OF FUEL FLOWAGE FEES COLLECTED** - In the event that the Fuel Flowage Fees invoiced in a month are inadequate to pay the Payment and there are no Excess Fuel Flowage Fees to make up the shortage, then supplier may request from customer to increase the Fuel Flowage Fee rate or markup on fuel to achieve break even in recouping the shortage and paying future Payments.

**Option 2: Business Development Funds**

World Fuel Services is prepared to make available funding to assist you in supporting and expanding your business and operational efficiencies by providing **Business Development Funds** at the beginning of the term of a 5-year supply agreement. The funds are designed to be discretionary for fuel farm, and or facility upgrades and improvements.

Description	Amount
Business Development Funds	\$7,500

In lieu of lease financing, World Fuel Services can provide \$7,500 to pay for the above work. Funds will be paid to Rutherford County Airport or the contractor(s) approved by World Fuel Services for the above work at the beginning of the supply agreement.

We would be very pleased to participate in financing your equipment projects and look forward to working with you. Please call me at 1-800-544-3835 with any questions that you may have.

Sincerely,

Wesley Earl  
Sales Director – Business & General Aviation



TAKE THE GUESSWORK  
OUT OF FUELING!



**FUELMASTER**

## Large Remote Display

*4" digits are visible  
up to 150 feet!*



When you need to know how many gallons have been dispensed . . . and the equipment is not near the metering device ... then you need the *FuelMaster*® LRD (Large Remote Display).

*FuelMaster's*® LRD is wired into the dispenser metering system's pulser. As well as indicating the gallons, it can display hundredths of gallons or tenths of gallons, based on the pulser ratio. The LRD requires 115V AC for operation. It comes in a weatherproof cabinet with a heater. The LRD comes with brackets so that it can be mounted to a post or cabinet or almost anything!

**SYN-TECH SYSTEMS, INC.** *Synthesizing Technology for Defense and Industry*  
100 Four Points Way • Tallahassee, FL 32305 • (850) 878-2558 • (800) 888-9136 • [marketing@syntech-fuelmaster.com](mailto:marketing@syntech-fuelmaster.com)





Licensed Pollutant Storage Contractor PCC050633  
Phone: 800-628-1863 • Fax: 321-264-0107

2680 US Highway 1  
Mims, FL 32754  
[www.fueltech.com](http://www.fueltech.com)

April 15, 2015

Q041515-EF1

Rutherford County Airport  
622 Airport Road Suite 102  
Rutherfordton, NC 28139  
Attn: Randy Patterson

Email: [randy.patterson@rutherfordcountync.gov](mailto:randy.patterson@rutherfordcountync.gov)  
Ph: 1-828-748-5480

Dear Mr. Patterson,

At your request we are pleased to provide a budgetary quote on the following.

### **JET-A CABINET SYSTEM**

Equipment mounted on a carbon steel frame with drip pan, manual drain valve and the following components:

- Frame will be enclosed in a cabinet using aluminum panels & access doors with locking latches (stainless steel) and hardware; primed and painted white
- Shut-off valves ductile iron Buna
- *Aviation Compliant PD type pump with explosion proof motor 230 volts 3 phase*
- Explosion proof motor starter and start-stop switch with timer
- *Aviation Compliant 5<sup>th</sup> Edition aviation filter separator vessel with air eliminator, pressure relief, electric water defense, differential pressure gauge with push to test feature, sump heater, manual drain valve and one set of filter elements for Jet-A*
- Millipore gauge kits (#5); one prior to filtration and one after filtration
- Offload spill box with manual drain valve and
  - Inlet strainer with stainless steel basket
  - Inlet adaptor with locking dust cover
- *Liquid Controls M10 meter with air eliminator, strainer and 100-1 pulsar*
- Electric re-wind hose reel with push button control for rewinding operation and
  - One (1) 1.5" x 75' Aviation fueling hose with hose roller assembly
  - Gammon break disconnect for overwing and single point refueling
- One (1) Spring re-wind static grounding reel with stainless steel cable, ground clip, and stop assembly
- Electric deadman control for single point refueling
- Explosion proof interior light and on/off switch
- Cabinet set up for connection with self-serve fuel terminal
- Unit set up to offload transport at 200 GPM, fuel into-plane single point at 100 GPM, and fuel into-plane overwing at 45 GPM
- Fuel to be filtered in and out
- Tank is a factory assembled, self-contained, prewired, pressure tested and painted white with all required labels and decals

Budgetary Price FOB Mims, FL..... \$ 67,575.00 Each

30-second ASME Code Static Relaxation Vessel per *NFPA 407* (Jet Only)...Add \$ 6,800.00 Each

Option: FTI 20 Gallon Sump Fuel Recovery System.....Add \$ 3,000.00 Each

### **AVGAS CABINET SYSTEM**

Equipment mounted on a carbon steel frame with drip pan, manual drain valve and the following components:

- Frame will be enclosed in a cabinet using aluminum panels & access doors with locking latches (stainless steel) and hardware; primed and painted white
- Shut-off valves ductile iron viton seals
- *Aviation Compliant PD Type* pump with explosion proof motor 230 volts 3 phase
- Explosion proof motor starter and start-stop switch
- *Aviation Compliant* filter vessel with air eliminator, pressure relief, differential pressure gauge with push to test feature, manual drain valve and one set of filter elements for Avgas
- Offload spill box with manual drain valve and
  - Inlet strainer with stainless steel basket
  - Inlet adaptor with locking dust cover
- *Liquid Controls* M5C2 meter with air eliminator, strainer and 100-1 pulsar
- Electric re-wind hose reel with push button control for rewinding operation and
  - One (1) 1" x 75' Aviation fueling hose with hose roller assembly, overwing nozzle
- One (1) Spring re-wind static grounding reel with stainless steel cable, ground clip, and stop assembly
- Explosion proof interior light and on/off switch
- Unit set up to offload transport at 150 GPM and fuel into-plane overwing at 35 GPM
- Fuel to be filtered in and out
- Cabinet set up for connection with self-serve fuel terminal
- Cabinet is a factory assembled, self-contained, prewired, pressure tested and painted white with all required labels and decals

Budgetary Price FOB Mims, FL..... \$ 57,726.00 Each

### **OPTIONS**

Option: FTI 20 Gallon Sump Fuel Recovery System.....Add \$ 3,000.00 Each

### **SERVICES**

The following services are included with this proposal.

- Equipment shop drawings
- Operation and maintenance manuals for all equipment

Tank to be completely assembled, prewired, pressure tested and finished painted white with all required labels and decals. System meets NFPA 407, 30, and NEC. **Fuel Tech Inc.** recommends that you contact your local fire marshal and environmental agencies for approval before ordering.

Equipment Prices do not include:

- Delivery or installation
- Relocation of or work to existing credit card terminal
- QT Technology base or display

- Site off-loading and crane required to off-load
- EFSO (emergency fuel shut off)
- Meter Calibration, if required
- Light poles or site lighting
- Electronic Tank gauging system, related probes or installation (FTI will include the required ports and risers to install this system into our tanks)
- Flushing
- Soak Test if required
- Support pad, Site work, labor, electrical, signage, or piping
- Signage pertaining to site installed features or instructions
- Permitting, fees, or inspections
- Any item not shown on this proposal
- Any applicable taxes/fees

### **LEAD TIME**

Our current manufacturing lead-time considering previous orders is about 14-16 weeks from date of **Approved Submittals**. This can vary a couple of weeks either direction depending on NTPs (Notice to Proceed) received on other current projects and the actual date final approval is received from the customer to Fuel Tech, on the submittals. This is why we advise customers to expediently review and approve the submittals. Please be assured that Fuel Tech will do everything possible to expedite your order.

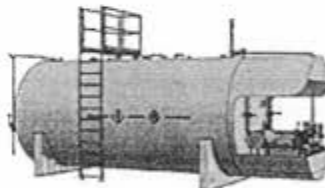
Fuel Tech Inc. retains ownership of the equipment until it is paid in full.

Quote valid for 45 days after which time due to the volatility of steel prices, price is subject to change.

We appreciate the opportunity to quote on the above items. If you have any questions or need more information please contact us at the office or via email as shown below.

### ***Ed Fogle***

Ed Fogle  
Sales/Estimating  
[ed@fueltech.com](mailto:ed@fueltech.com)  
1-800-628-1863 ext. 106  
Direct: 1-321-567-7616





## Agenda Summary Sheet

Rutherford County Office  
Building  
289 N. Main Street  
Rutherfordton, NC 28139

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File #: ID 15-715, Version: 1

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Meeting Date: April 21, 2015

### Indemnification Agreement

**Summary:**

The indemnification agreement is presented to the Board for consideration.

**Budget:**

n/a

**Contact Information:**

Randy Patterson

287-0800

[Randy.patterson@rutherfordcountync.gov](mailto:Randy.patterson@rutherfordcountync.gov)

**Recommended Motion:**

Approve the indemnification agreement.

## AGREEMENT FOR AIRPORT SERVICES

This Agreement is made and entered by and between \_\_\_\_\_ (hereinafter referred to as "Owner") and the Rutherford Airport Authority (hereinafter referred to as "Authority").

WHEREAS, Owner is the owner of a \_\_\_\_\_ aircraft which is based at the Rutherford County Airport, Rutherfordton, North Carolina; and

WHEREAS, Owner desires to utilize services provided by the Authority, including but not limited to, moving aircraft on Airport property with the use of a tug, moving aircraft into and out of the Rutherford Airport Authority hangar, moving aircraft into and out of privately owned hangars and fueling aircraft at the request of the Owner or Owner's authorized representative; and

WHEREAS, Authority is willing to provide said services upon the condition that the Owner has executed this Agreement and is in compliance with the terms and conditions of this Agreement, the Rutherford Airport Authority Rules and Regulations, any Rutherford Airport Authority policy and any other leases or agreements between the Owner and the Authority.

NOW THEREFORE, for and in consideration of the mutual promises and other valuable consideration, the receipt of which is hereby acknowledged, the parties hereto agree as follows:

1. Owner shall comply with any policy adopted by the Authority that relates to the utilization of services provided by the Authority, the Rutherford Airport Authority Rules and Regulations and any other lease or agreement between the Owner and the Authority.
2. Authority agrees to provide the following services:
  - a. Move the Owner's aircraft with the use of a tug, moving aircraft into and out of the Rutherford Airport Authority's hangar, moving aircraft into and out of privately owned hangars and fueling aircraft at the request of the Owner or the Owner's authorized representative without the Owner's presence.
  - b. Use of the Airport Authority equipment or owner's equipment to move the Owner's aircraft at the employee's discretion.
3. Owner acknowledges that these services are being provided free of charge as a courtesy to aircraft owners at the Rutherford County Airport. Owner or Owner's authorized representative agrees to request that an aircraft be moved at least one hour prior to the time that the aircraft needs to be moved.
4. Owner shall defend, indemnify, and hold harmless Authority and the County of Rutherford, its elected officials, officers, directors, employees, agents, servants, successors and assigns from and against any and all Losses (defined below) that any or all of them may incur, suffer, be responsible for, or pay to the extent arising out of

or relating to or in any degree directly or indirectly caused by or resulting from (i) the services provided pursuant to this Agreement or (ii) any act or omission of Owner with regard to movement of the owner's aircraft. Owner specifically releases the Authority and the County of Rutherford, its elected officials, officers, directors, employees, agents, servants, successors and assigns from any liability for damage to Owner's aircraft, identified in this Agreement, resulting from the services provided by the Authority pursuant to this Agreement.

"Losses" means all losses, liabilities, damages (including personal injury and property damages), obligations, penalties, fines, judgments, forfeitures, demands, claims, causes of action, suits, costs and expenses (including reasonable attorneys fees), whether or not resulting from third party claims.

5. Owner shall obtain and maintain continuously in effect at all times during the term of this Agreement at Owner's sole expense fire and extended insurance coverage for Owner's aircraft, all of Owner's contents and personal property on the Rutherford County Airport in such amount as Owner shall deem to be adequate.
6. Authority reserves the right to refuse to provide services to Owner at any time for any reason.
7. Owner authorizes and names the persons listed on the attached Exhibit A to request services for Owner's aircraft.

This the \_\_\_\_ day of \_\_\_\_\_, 2015.

OWNER:

\_\_\_\_\_

RUTHERFORD AIRPORT AUTHORITY

By: \_\_\_\_\_  
\_\_\_\_\_, Chairman,  
Rutherford Airport Authority

STATE OF NORTH CAROLINA  
COUNTY OF RUTHERFORD

I, \_\_\_\_\_, a Notary Public of the County of Rutherford and State of North Carolina, do certify that \_\_\_\_\_ personally appeared before me this day and acknowledged the execution of the foregoing instrument.

WITNESS my hand and notarial seal, this the \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_

STATE OF NORTH CAROLINA  
COUNTY OF RUTHERFORD

I, \_\_\_\_\_, a Notary Public of Rutherford County, North Carolina,  
do hereby certify that \_\_\_\_\_ personally came before me this day and  
acknowledged that he is Chairman of the Rutherford Airport Authority and that, by authority  
duly given and as an act of the Rutherford Airport Authority, the foregoing instrument was  
signed in its name by the Chairman of the Rutherford Airport Authority Board.

Witness my hand and official seal this the \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_